

Subject: Big Y Education Express POINT STATUS for School 5995
Chicopee High School

School ID: 5995

Your school has begun to earn points in the Big Y Education Express program. However, you have not completed your enrollment and therefore we cannot deposit these points into your account.

To complete your enrollment, you must go to: <http://www.BigYEducationExpress.com> , use the supplied login information noted in step 3 below and follow the steps as outlined in this email. Please note that to complete your school's enrollment, you must go to the Education Express program website – not the Big Y website.

As of 3/16/2018 your school has:
Earned a total of 16700 Education Express points
49 shopper(s) have designated your school to receive their points.

Once you complete your enrollment, points will be deposited into your account, weekly. In addition, we also update your customer count information, which is the number of shoppers linked to your school. To view your deposits and/or place an order, you MUST complete the enrollment process by updating your profile record. Once you get your school registered, you will get the points deposited next week. You will receive an email from program headquarters each week as points are deposited or you can check back to the site to follow your progress.

Please follow the below step by step instructions to complete enrollment: We suggest you print this email off to follow the step-by-step instructions below.

1. Once you get to our website <http://www.BigYEducationExpress.com>, from the program toolbar, you must select the "My Account" tab



2. The User Sign in page will appear next

3. Please enter your information to login, as follows:

School ID: 5995

Temporary Password qkRrNG8A

(You can copy and paste) but don't select "Yes" to "remember me" until you log in again with your revised permanent password

Select the "Sign in" button

4. This will open the profile page where you need to:

Complete any required fields (marked with a red dot)

Revise any information including the coordinator name and email address should someone other than the principal be assigned to coordinate this program on behalf of the principal.

Change your password (Be sure to make note of your new permanent password which will be required the next time you login to the site). Follow the on-line requirements for creating a new permanent password.

Select your Secret Question Type and enter your Secret Question answer. You will need to answer this question correctly in order to reset your password in the future.

Any fields with a grey background cannot be updated through the site. Should any of that information be incorrect, please email program headquarters at questions@bigyeducationexpress.com. :

Password requirements are:

Please note: Your Password must be 6 to 10 characters long, cannot contain spaces, and must contain a character from each of the following character types:

- Uppercase Letters (A-Z)
- Lowercase Letter (a-z)
- Numbers (0-9)
- Approved Special Characters (!@#%&)

Once you have entered all the information select the "Update" button at the bottom of the page.

5. A pop-up window will appear to instruct you to any missing required fields to complete or if you have successfully completed the registration process. Those corrections must be completed and you must re-select the "Update" button at the bottom of the page to flag your school as properly enrolled.

Please make note NOW of your School ID, the new permanent password you assigned, along with your secret question and answer.

6. We suggest you close out your browser window NOW and attempt to log back into the site. Go to the My Account tab in the toolbar, then login using your School ID and permanent password. Selecting “Remember me” option on the login page so your browser will remember your permanent password for the future.

You will be able to search the catalog but will be required to login before placing any orders or searching for point deposit information.

In addition, we’ve created the following document which you can download, print and send home to parents with instructions on how to link their Big Y Silver Savings Club card to your school and the Big Y Education Express program. Just click the image below.

EARN FREE EQUIPMENT FOR YOUR SCHOOL!
it's elementary.
Sign Up Today at bigy.com
Program Begins February 2018

EARN GOLD COINS
FEB. 1 THROUGH APR. 25, 2018
FOR EVERY 500 EDUCATION POINTS YOU EARN, YOU GET A GOLD COIN!
Visit bigy.com for details.
NEED HELP SIGNING UP? SEE REVERSE SIDE FOR STEP-BY-STEP.

Ready to enroll your school? Please enter the following URL into your web browser:

<http://www.BigYEducationExpress.com>

Then follow the instructions from 1. above.

Sincerely,

Big Y Education Express Program Headquarters