

File: K5

ACCEPTANCE OF GIFTS POLICY

Introduction

The School Committee is responsible for furnishing books, supplies, equipment, and facilities for approved curriculum and programs. Books, supplies, equipment, student travel, and other resources and activities that are of educational value and support and supplement the adopted curriculum and programs, but are beyond the scope of the school department budget, may be furnished through gifts or fund-raising activities by individuals, PTO's, foundations and other school support groups. In all instances, gifts require formal acceptance by the School Committee or the school principal, as set out in the following policy.

Gifts

- A. Gifts of up to \$1,000, in cash or in kind, may be accepted by a principal in the name of the school, with notification to the superintendent, or by the superintendent in the name of the school system.
- B. Gifts of more than \$1,000, in cash or in kind, require the approval of the School Committee.

General Conditions

- A. As a condition to acceptance of any gifts from or fundraising by an individual, business or other entity, the School Committee reserves the right to limit or prohibit any advertising or promotion by the donor related to the gift.
- B. Gifts or fund raising receipts of any value that would involve changes in school plans or sites are subject to School Committee approval.
- C. Gifts from individuals or resulting from fund-raising campaigns become the property of the Chicopee Public Schools. The donor of a gift of cash may state that the gift is for a particular purpose and, by its acceptance of the gift; the School Committee agrees to expend the gift for that purpose. If the School Committee, however, in its sole discretion, determines that it is not in the best interest of the Chicopee Public Schools to expend the gift for such purpose, the School Committee agrees not to expend the funds for any other purpose without the written consent of the donor.
- D. All donors of gifts shall receive an appropriate expression of thanks from the administrator most directly involved in the receipt of a gift.

1st Reading: Reg SC Mtg 2/4/2009

2nd Reading: Reg SC Mtg 2/18/2009